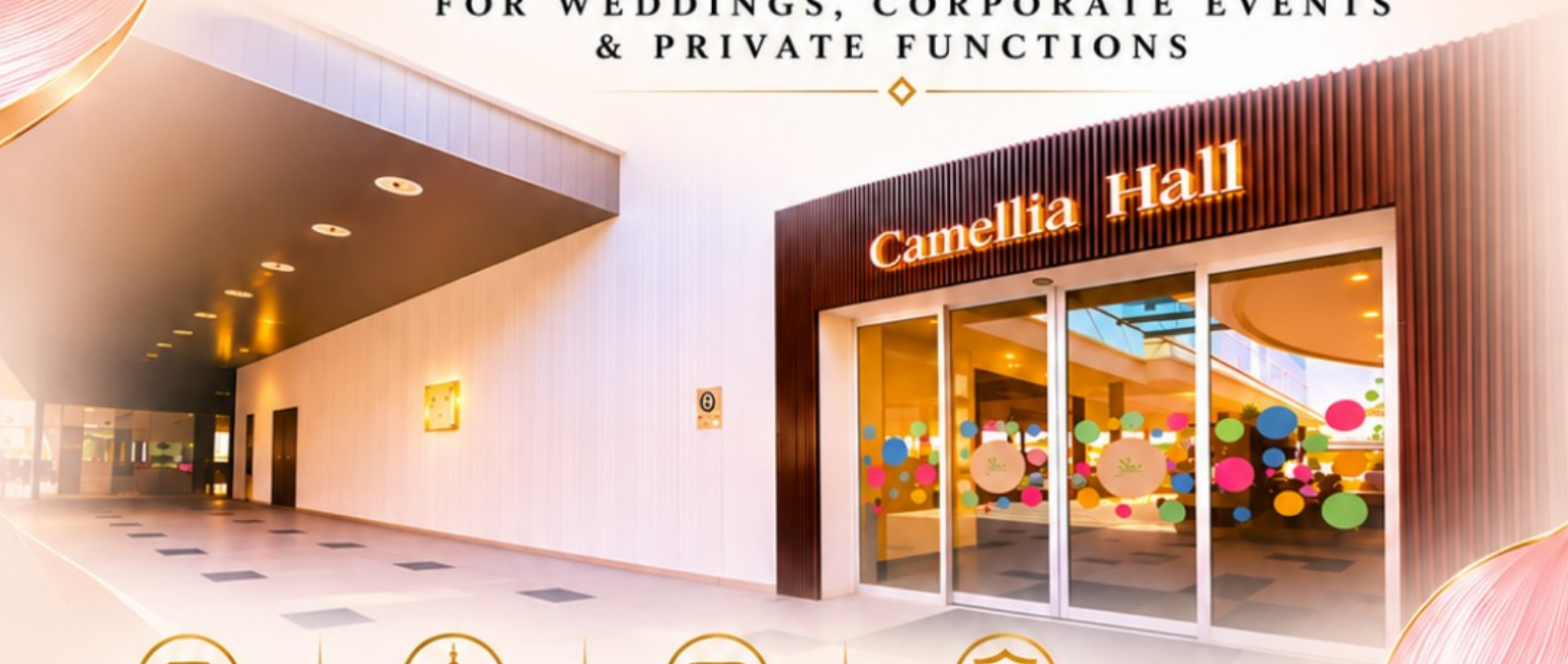
GreatCreation
EVENT CREATIVE PLANNER

CANOPY CLUB

THE SIGNATURE VENUE

FOR WEDDINGS, CORPORATE EVENTS
& PRIVATE FUNCTIONS



- SPACIOUS PARKING
- SURAU AVAILABLE
- MODERN FACILITIES
- SAFE, CLEAN & WELL MAINTAINED

The Ideal Venue for
Your Special Occasions

BOOK YOUR EVENT TODAY!
019-250 3090

CANOPY CLUB

HALL RENTAL

EVENT SPACES FOR EVERY OCCASION

Camellia Hall

A spacious and elegant hall, ideal for grand events and large gatherings.

FULL DAY	HALF DAY
RM7,128	RM5,508

Magnolia Hall 2

A modern and versatile space perfect for corporate events, seminars and private functions.

FULL DAY	HALF DAY
RM3,672	RM2,916

Lilac Hall 1

A comfortable and stylish hall suitable for meetings, trainings and social events.

FULL DAY	HALF DAY
RM3,132	RM2,700

Carnation Hall 3

A welcoming space ideal for small to medium-sized events and celebrations.

FULL DAY	HALF DAY
RM3,132	RM2,700

CANOPY CLUB

TERMS & CONDITIONS

CANOPY CLUB, SETIA ECO PARK, SHAH ALAM

1 PAYMENT TERMS

1.1 BOOKING FEE

RM5,000.00

On the date of booking, a Booking Fee of RM5,000.00 (which forms part of the Total Amount payable for the event) shall be paid by the client to Great Creation Events "GCE" to secure the event venue.

** The Booking Fee is non-refundable and/or non-transferable.*

1.2 SECURITY DEPOSIT

RM3,000.00

In addition to the Booking Fee, a Security Deposit of RM3,000.00 shall be paid by the client to GCE on the date of booking.

The Security Deposit will be refunded to the client, two (2) weeks after the event, subject to any loss or damage caused to the event venue and/or any breach of these Terms & Conditions ("T&C") by the client.

** The Security Deposit is non-transferable.*

1.3 PAYMENT OF THE TOTAL AMOUNT

The Total Amount shall be paid as follows:

1. 10% of the Total Amount to be paid within one (1) month from the date of booking.
2. 50% of the Total Amount to be paid at least two (2) months before the event date.
3. Any balance of the Total Amount to be paid at least two (2) weeks before the event date.

CHEQUE PAYMENT

Any payment by cheque is subject to clearance. Any bounced cheque will be subjected to a penalty charge of **RM500.00**.

2 CANCELLATION POLICY

2.1 GCE reserves the right to cancel the event in the event the client defaults any of the payment terms under Clause 1.

2.2 In the event the client decides to cancel the event, the client shall notify GCE in writing and the cancellation is deemed to take effect from the date of receipt of such notification by GCE.

2.3 Upon cancellation of the event by the client, GCE shall have the right to impose a cancellation fee on the client which shall be calculated as follows:

a) **IF CANCELLATION IS MADE SIX (6) MONTHS OR MORE BEFORE THE EVENT DATE:**
The Booking Fee and 10% of the Total Amount is chargeable.

b) **IF CANCELLATION IS MADE LESS THAN SIX (6) MONTHS BUT MORE THAN ONE (1) MONTH BEFORE THE EVENT DATE:**
The Booking Fee, 10% of the Total Amount, and plus a portion of the Total Amount representing any expenses incurred by GCE and services received by the client from GCE prior to the cancellation.

c) **IF CANCELLATION IS MADE ONE (1) MONTH OR LESS BEFORE THE EVENT DATE:**
100% of the Total Amount will be charged and is not refundable.

2.4 Where the client has paid GCE more money than GCE is entitled to charge under Clause 2.3 above, GCE shall refund the extra payment or make a refund available, within 1 month of cancellation.

3 CHANGE OF EVENT DATE

3.1 Subject to Clause 3.2 below, any change of the event date is permissible provided that a written request is made to GCE at least six (6) months before the event date.

3.2 A confirmed event date may be postponed to another date which falls within one (1) year after the original event date.

3.3 Any change of event date by the client is subject to a change fee of **RM500.00**.

4 FORCE MAJEURE

4.1 GCE shall not be liable for any delay or failure to perform any of its obligations resulting from events or circumstances beyond its reasonable control including, but not limited to, acts of God, accident, riots, war, terrorism, act, epidemic, pandemic, quarantine, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion and GCE shall be entitled to a reasonable extension of its obligations.

4.2 For the avoidance of doubt, Force Majeure shall not include a party's financial inability to perform its obligations under this T&C.

5 VENUE RULES

5.1 In the event the client opts out from one or more services included in the set packages, no compenstation shall be given.

5.2 No self-cooked food or activities involving the use of fire, such as cooking, shall be allowed in the event venue.

5.3 No self-decoration to the event venue shall be allowed, and any non-adherence will subject the client to a fine of **RM2,000.00**.

5.4 GCE reserves the right to modify, update or make additions to this T&C from time to time without prior notice, the full version of which can be found in GCE's website.

6 REHEARSAL SESSION

6.1 Rehearsal session start from Tuesday to Friday for two hours.

SLOT 1	SLOT 2
10:30 AM – 12:30 PM (2 HOURS)	3:00 PM – 5:00 PM (2 HOURS)